

MINUTES OF RAVENNA CITY COUNCIL MEETING
October 1, 2018

The Regular Meeting of Council of the City of Ravenna was called to order at 7:00 P.M., October 1, 2018 by Council President Joseph Bica.

The following were present on the roll call: Andrew Kluge, Bruce Ribelin, Scott Rainone, Paul Moskun, Amy Michael and Matt Harper. A motion was made by Mr. Ribelin, seconded by Mr. Rainone to excuse Mr. Kairis. **Voice Vote: All Ayes.** Also in attendance were: Mayor Frank Seman; Finance Director, Kim Cecora; Law Director, Frank Cimino; City Engineer, Bob Finney; Police Chief, Jeff Wallis; Fire Chief, Geoff Cleveland

MINUTES: A motion was made by Ms. Michael, seconded by Mr. Ribelin to approve the minutes of the Regular Council Meeting of September 4, 2018. **Voice Vote: All Ayes.**

COMMUNICATIONS: None

DELEGATIONS: None

REPORTS OF OFFICIALS: A motion was made by Mr. Kluge, seconded by Mr. Ribelin to accept the reports of officials. **Voice Vote: All Ayes.**

REPORT OF COMMITTEES:

Utilities: Mr. Moskun stated that there will be something coming up for the October 15, 2018 meeting. Mr. Bica stated that there were a couple items on the agenda.

Information Systems: Ms. Michael stated that there is an item on the agenda. There will also be a meeting on October 15, 2018. Stated that she met with Mr. Kluge this week to discuss the early stages of getting the web site up and running. There will be a work session coming up and they are trying to get this moved forward so there will be an up and working web site.

Planning Committee: Mr. Bica stated that there are a number of items on the agenda. There will be a meeting on October 15, 2018.

Committee of the Whole: President Bica said Committee of the Whole will be held Monday, October 22, at 7:00 P.M.

Public Health & Public Safety: Mr. Kluge stated that there were no items on the agenda. To be determined if they need a meeting.

Streets & Sidewalks: Mr. Harper stated there is one item on the agenda. There will be a meeting on October 15, 2018.

Personnel: Mr. Rainone stated there is one item on the agenda. If a meeting is needed, it will be held October 15, 2018.

Community & Economic Development: Mr. Ribelin said there is nothing on the agenda this evening. If there is a need for a meeting, the clerk will let the committee know.

Cemetery: Mr. Ribelin said they are buying a new mower and it will also be a leaf vacuum. Reported that someone has made an donation to the cemetery for trees and landscaping.

FIRST READING OF ORDINANCES:

Council President Bica stated that he would like to move Ordinance 2018-108 to be first on the agenda. There were no objections.

Regular City Council Meeting Minutes

October 1, 2018

Page Two (2).

ORDINANCE 2018-108: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH EAST MUZZY LAKE, INC. FOR THE TRANSFER OF LAND BETWEEN THE CITY OF RAVENNA, OHIO AND EAST MUZZY LAKE, INC., AND DECLARING AN EMERGENCY , was read for the first time, by title only.

Mr. Cimino stated that this is the agreement resolving the issues in East Muzzy Lake properties that would be transferred from the City of Ravenna to East Muzzy Lake. This is clearing up the discrepancies for the location and they are in return giving the city an equal portion of land. This is an equal swap of land. Also, it clarifies the issue that the water itself is a part of the city of Ravenna. East Muzzy Lake property owners have full access to the lake. The agreement is ready to be approved by Council.

Mr. Bica stated that there is a map in the packet that describes the swap.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Harper seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Ribelin that Ordinance No. 2018-108 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-108 adopted.

ORDINANCE 2018-099: AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS, ACCORDING TO LAW, FOR CHEMICALS REQUIRED FOR THE WATER AND WASTEWATER TREATMENT FOR THE CALENDAR YEAR 2019, PURSUANT TO SPECIFICATIONS NOW ON FILE IN THE MAYOR'S OFFICE, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Bica stated that this ordinance is an annual housekeeping ordinance for staple supplies for the wastewater and water plants for the chemicals required.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Kluge seconded the motion. **Vote: All Ayes.** Mr. Rainone moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Harper that Ordinance No. 2018-099 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-099 adopted.

ORDINANCE NO. 2018-100: AN ORDINANCE AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION FOR OHIO PUBLIC WORKS COMMISSION FUNDING (OPWC) FOR THE HAZEN AVENUE WATER LINE PROJECT, FURTHER AUTHORIZING THE MAYOR, IN THE EVENT THE APPLICATION IS APPROVED, TO AGREE TO PARTICIPATING IN FUNDING OF THE CITY'S LOCAL SHARE FOR THE SUBJECT OPWC PROJECT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Finney stated that the city is going to apply and it appears the city will be funded.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Kluge seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Kluge, seconded by Ms. Michael that Ordinance No. 2018-100 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-100 adopted.

RESOLUTION NO. 2018-101: A RESOLUTION SUPPORTING THE NATIONAL AND STATEWIDE BICYCLE ROUTE NETWORK, was read for the first time, by title only.

Regular City Council Meeting Minutes
October 1, 2018
Page Three (3).

Mr. Harper stated this is supporting a resolution from ODOT to help publicize the bicycle tourism industry.

There being no further comments or questions, a motion was made by Mr. Ribelin, seconded by Ms. Michael that Resolution 2018-101 be adopted. **Vote: All Ayes.** The President of Council declared Resolution 2018-101 adopted.

ORDINANCE NO. 2018-102: AN ORDINANCE AMENDING ORDINANCE NO. 2017- 163 BY AMENDING EXHIBIT "A" SECTION VI – RECREATION DEPARTMENT; BY ADDING A FULL-TIME RECREATION OFFICE COORDINATOR, REMOVING ONE FULL-TIME PROGRAM COORDINATOR AND MOVING PART-TIME CLERICALS TO ADMIN CLERICAL POOL AND; SECTION III SERVICE DEPARTMENT; BY ADDING AN ADDITIONAL PROPERTY MAINTENANCE OFFICER, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone stated that this takes care of some restructuring in the recreation department. Also adds an additional property maintenance officer in the service department. All are budgeted for this year.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Harper that Ordinance No. 2018-102 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-102 adopted.

ORDINANCE NO. 2018-103: AN ORDINANCE APPROPRIATING AN AMOUNT NOT TO EXCEED \$10,650.00 FROM THE CAPITAL IMPROVEMENT FUND 65-74 FOR THE PURCHASE OF COMPUTER HARDWARE, SOFTWARE & INSTALLATION AS LISTED BELOW, PER THE RECOMMENDATION OF QUALITY IP AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Michael stated this was discussed at length in their committee meeting. They received a good update from Mr. Cecora and the Chiefs. Recommended that council move forward with this.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Kluge that Ordinance No. 2018-103 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-103 adopted.

ORDINANCE NO. 2018-104: AN ORDINANCE ADJUSTING THE 2018 ESTIMATED REVENUES AND APPROPRIATIONS AS DETAILED IN SCHEDULE "A", AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora stated this is “September Clean-Up”. He circulated a supplement to council for this ordinance. Stated there are some entries on there that have to do with a project. They are large amounts. Stated that he did some journal entries to book revenues and expenditures to the Prospect and Central project, that had already been done. This double it up on the books. This housekeeping will reduce this project back to what they should be.

Regular City Council Meeting Minutes

October 1, 2018

Page Four (4).

There being no further comments or questions, Mr. Harper moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Harper. **Vote: All Ayes.** A motion was made by Mr. Kluge, seconded by Mr. Ribelin that Ordinance No. 2018-104 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-104 adopted.

ORDINANCE NO. 2018-105: AN ORDINANCE ACCEPTING A PROPOSAL PROVIDED BY LOVE INSURANCE AGENCY, A COPY OF WHICH IS ATTACHED HERETO AND MARKED EXHIBIT "A" FOR THE RENEWAL OF INSURANCE COVERAGE FOR THE PERIOD OF SEPTEMBER 15, 2018 THROUGH SEPTEMBER 14, 2019, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Bica stated that this is a general housekeeping item for general liability insurance. Mr. Cecora stated it has increased because of the vehicles plus the 8% on top of that.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Mr. Kluge, seconded by Mr. Ribelin that Ordinance No. 2018-105 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-105 adopted.

ORDINANCE 2018-106: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH AMERISEAL TO MAKE REPAIRS AT THE CITY HALL ANNEX BUILDING, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Finney stated that he solicited five companies and three submitted bids. Ameriseal by far was the best and low bid.

Mr. Bica stated that Ameriseal has worked for the city in the past.

There being no further comments or questions, Mr. Kluge moved to waive the requirement that legislation be read at three separate meetings. Mr. Ribelin seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Ribelin that Ordinance No. 2018-106 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-106 adopted.

ORDINANCE NO. 2018-107: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE PORTAGE COUNTY PUBLIC DEFENDER TO DEFEND INDIGENT DEFENDANTS CHARGED WITH CRIMES IN THE CITY OF RAVENNA FOR THE YEAR 2019, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Bica stated this is a housekeeping item. The City contracts with Portage County for our indigent defendants.

There being no further comments or questions, Mr. Harper moved to waive the requirement that legislation be read at three separate meetings. Mr. Kluge seconded the motion. **Vote: All Ayes.** Mr. Kluge moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Kluge that Ordinance No. 2018-107 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-107 adopted.

SECOND READING OF ORDINANCE:

ORDINANCE NO. 2018-091: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, BY REPEALING PART TEN STREETS, UTILITIES & PUBLIC SERVICES; TITLE TWO – STREET AND SIDEWALK AREAS; CHAPTER 1024 – TREES AND SHRUBS SECTION 1024.11 REMOVAL OF DEAD OR DISEASED TREES FROM PRIVATE PROPERTY BY CLEARLY DEFINING THE OBLIGATION OF THE CITY FOR PRIVATELY OWNED TREES, AND DECLARING AN EMERGENCY, stands on first reading.

Mr. Bica stated that the Service Director has asked Council to pull this legislation.

A motion was made by Mr. Ribelin to pull Ordinance 2018-091, seconded by Mr. Kluge.

Vote: All Ayes. The President of Council declared Ordinance 2018-091 pulled.

Old Business: None.

New Business: None.

Mayor's Remarks: Confirmed that there was a resignation from the PARTA Board. Mr. Beech was our representative and had to withdraw because of health reasons. Stated that he appointed Christina West. She had served on the Charter Review Commission and was very interested in working with one of the boards.

Reported that they had the "Honorary Way" celebration on September 27, 2018, where they recognized Jack Schaffer for his contributions to the city.

Mr. Cecora stated that he was approached by bond counsel, and the Enterprise Parkway notes are coming up in October. Council will need to make a decision. Bond counsel is looking to see if they can move them, notwithstanding bond rating, if not will go back to the same routine. The bonds mature on November 2, 2018. Asking that once they have this worked out in the next ten days, that there be a special council meeting on October 22, 2108 to approve either the sale of notes or bonds. Mr. Cecora will give a report at the October 15, 2018 meeting.

There being no further business, the meeting adjourned at 7:32 P.M. The next Regular Council Meeting is scheduled for Tuesday, November 5, 2018 at 7:00 P.M.

ATTEST:

Clerk of Council

Council President